

Fill out the Application
Completely Before Emailing

**APPLICATION
FOR EMPLOYMENT**

Pittsburg Tank & Tower, Co
P.O. Box 913
Henderson, Ky. 42419
Fax # 270-831-2666

We consider applicants for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, the presence of a non-job-related medical condition or handicap or any other legally protected status.

Position(s) Applied for _____ Date of Application _____

How Did You Learn About Us?

Advertisement

Friend

Walk-In

Employment Agency

Relative

Other _____

Last Name

First name

Middle Name

Full Address: Number

Street

City

State

Zip Code

Telephone Number(s)

Email Address:

If you are under 18 years of age, can you provide required proof of your eligibility to work?

Yes No

Have you ever filed an application with us before?

Yes No

If Yes, give date

Have you ever been employed with us before?

Yes No

If Yes, give date

Are you currently employed?

Yes No

May we contact your present employer?

Yes No

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status? (Proof of citizenship or immigration status will be required upon employment)

Yes No

On what date, would you be available for work?

Are you available to work: Full Time Part Time Shift Work Temporary

Are you currently on "lay-off" status and subject to recall?

Yes No

Can you travel if a job requires it? Yes No Do you have a Valid Drivers License? Yes No

Do you have reliable transportation?

Yes No

Do you have a fear of heights?

Yes No

Have you ever been convicted of a felony?

Yes No

Conviction will not necessarily disqualify an application from employment.

If Yes, please give date and explain:

EDUCATION

HIGHEST LEVEL COMPLETED

High School

College/University

Graduate/Professional

School Name and Location

Years Completed

9 10 11 12

1 2 3 4

1 2 3 4

Diploma/Degree

Describe Course of Study

Describe any specialized training, Apprenticeship, skills and extra-curricular activities:

Describe any Honors you have received

State any additional information you feel may be helpful to us in considering your application:

Indicate any foreign languages you can speak, read and/or write

FLUENT

GOOD

FAIR

SPEAK

READ

WRITE

LIST PROFESSIONAL, TRADE, BUSINESS OR CIVIC ACTIVITIES AND OFFICES HELD.

You may exclude memberships which would reveal sex, race, religion, national origin, age ancestry or handicap or other protected status:

REFERENCES:

Give name, address and telephone number of three references who are not related to you and are not previous employers.

Have you ever had any job-related training in the United States Military?

Yes

No

Are you physically capable of performing the duties of the job for which you are applying?

Yes

No

EMPLOYMENT EXPERIENCE

Start with your present or last job. Include any job-related military service assignments and volunteer activities. You may exclude organizations which indicate race, color, religion, gender, national origin, handicap or other protected status.

1. Employer: _____ Dates Employed: _____ Work Performed: _____
From _____ To _____

Address: _____

Telephone Numbers: _____ Hourly Rate/Salary: _____
Starting _____ Final _____

Job Title: _____ Supervisor: _____

Reason for Leaving: _____

2. Employer: _____ Dates Employed: _____ Work Performed: _____
From _____ To _____

Address: _____

Telephone Numbers: _____ Hourly Rate/Salary: _____
Starting _____ Final _____

Job Title: _____ Supervisor: _____

Reason for Leaving: _____

3. Employer: _____ Dates Employed: _____ Work Performed: _____
From _____ To _____

Address: _____

Telephone Numbers: _____ Hourly Rate/Salary: _____
Starting _____ Final _____

Job Title: _____ Supervisor: _____

Reason for Leaving: _____

If you need additional space, please continue on a separate sheet of paper.

Special Skills and Qualifications

Summarize special job related skills and qualifications acquired from employment or other experience.

I certify the answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as deemed necessary in arriving at an employment decision.

This application for employment shall be considered active for a period of time not to exceed six months. Any applicant wishing to be considered for employment beyond that time period should inquire as to whether or not applications are being accepted at that time.

I hereby verify that I understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge an Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand that I am required to abide by all rules and regulations of the employer. Pittsburg Tank & Tower is a drug free work place. All prospective employees are required to submit to drug testing. Employment is subject to successfully passing a drug test(s).

Signature of Applicant

Date

WE ARE AN EQUAL OPPORTUNITY EMPLOYER

FOR PERSONNEL DEPARTMENT USE ONLY

Arrange Interview _____ Yes _____ No

Remarks:

_____ Interviewer _____ Date _____

Employed _____ Yes _____ No Date of Employment _____

Job Title _____ Hourly Rate/Salary _____ Department _____

By _____ Date _____
(Name and Title)

NOTES:

EMPLOYMENT DATE RECORD

Employees are treated during employment without regard to race, color, religion, gender, national origin, age, marital or veteran status, medical condition or handicap, or any other legally protected status.

As an employer with an Affirmative Action Program, We comply with government regulations, including Affirmative Action responsibilities where they apply.

The purpose for this Data Record is to comply with government record keeping, reporting, and other legal requirements. Periodic reports are made to the government using this information. The completion of this Data Record is optional. If you choose to volunteer the required information please note that all Data Records are kept in a confidential file and are not a part of your application for employment or personnel file. Please note: YOUR COOPERATION IS VOLUNTARY. INCLUSION OR EXCLUSION OF ANY DATA WILL NOT AFFECT ANY EMPLOYMENT DECISION.

APPLICANT VOLUNTARY SURVEY

Date

Government agencies at time required periodic reports on the sex, ethnicity, handicap, veteran and other protected status of employees. This data is for statistical analysis with respect to the success of the Affirmative Action Program. **SUBMISSION OF THIS INFORMATION IS VOLUNTARY.**

Name

Address

City:

State:

Zip Code:

Complete Only The Sections Below That Have Been Starred

Current Job

***Check One**

Male

Female

***Check one of the following: (Ethnic Origin)**

White

Hispanic

American Indian/Alaskan Native

Black

Other

Asian/Pacific Islander

***Check if any of the following are applicable**

Vietnam Era Veteran

Disabled Veteran

Handicapped Individual

***Birth Date**

Please use this page to briefly explain how you could be an asset to our company.

rev. 11/12